

CAEP Santa Barbara Adult Education Consortium Emergency Funding in Response to COVID-19

The Santa Barbara Adult Education Consortium (SBAEC) has allocated \$70,000.00 to support our existing SBAEC partners who are experiencing urgent needs arising from the COVID-19 emergency.

All awardees are expected to expend funds no later than June 30, 2021.

THIS APPLICATION IS DUE NO LATER THAN MIDNIGHT, WEDNESDAY, May 27, 2020.

A comprehensive and competitive Request for Proposal submission will align with the California Adult Education Program grant and the Consortium's Goals and Objectives set forth below.

The Statewide CAEP targets programs in areas with a focus on economic mobility and include:

- (1) Programs in elementary and secondary basic skills, including programs leading to a high school diploma or high school equivalency certificate;
- (2) Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation;
- (3) Programs for adults, including but not limited to older adults that are primarily related to entry or reentry into the workforce;
- (4) Programs for adults with disabilities;
- (5) Programs in career technical education that are short term in nature and have high employment potential;
- (6) Programs offering pre-apprenticeship training activities conducted in coordination with one or more apprenticeship programs approved by the Division of Apprenticeship Standards for the occupation and geographic area.

The overarching Santa Barbara Adult Education Consortium's 3-year plan goals are the following:

- (1) To continue to provide excellent programming for adults in a variety of program areas based on proven needs within the seven areas allowable under AB104;
- (2) To continue to improve Student Learning and Achievement Goals focused on the needs of adult learners, and to assist in their transfer acceleration and career success;
- (3) To continue refining programs and services for students in alignment with Statewide initiatives;
- (4) To provide awareness of educational offerings and training options available through a robust local marketing campaign;
- (5) To develop a comprehensive data collection and accountability infrastructure for all programs and services funded by the consortium and to encourage cross-pollination with each other and Statewide initiatives;
- (6) Where needed, to support partners that specialize in job placement, apprenticeship, internship, and job coaching

CAEP Fiscal Regulation for all Independent Contractors and External Partners:

(I) Indirect, for Profit, or Fringe Benefits are not allowable expenses and cannot be reimbursed.

(II) All Independent Contractors and External Partners must submit invoices to the CAEP Director for reimbursement.

Are you an existing CAEP funding awardee? *

Yes

No

Program Name *

After School Tutoring at the Goleta Valley Library

Primary Contact Name *

Brent Field

Primary Contact Email *

bfield@cityofgoleta.org

Primary Contact Phone *

805-690-5137

Applicable Noncredit Program Area *

- Adult Education (ABE, ASE, Basic Skills)
- English as a Second Language/Literacy
- Adults in the Workforce
- Adults with Disabilities

1. Executive Summary *

Please provide an executive summary of your proposed plan. Describe goals and outcomes.

The Goleta Valley Library requests emergency funding so that it can reinstate the After School Tutoring program which has been suspended because of the pandemic.

Program goals:

- Recruit and train adults and older adults in technical and soft skills
- Tutor children in writing, reading, and arithmetic
- Provide internet hotspots and video chat software to tutors and students so that tutors can instruct remotely and students can access Brainfuse HelpNow
- Launch and offer the program for the entire 2020 academic year
- Collect robust data to evaluate program

Program outcomes

- Fifty adults and older adults learn how to use online tutoring services and video conferencing software
 - 1,000 children improve their reading, writing, and arithmetic skills
 - 500 users of Brainfuse HelpNow per month
 - Tutors and children do not enter library to instruct and learn
 - Create a sustainable program
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2. Justification *

Please justify the impact and need for emergency fiscal support.

Due to the Covid-19 pandemic, Goleta Valley Library suspended all programming including the After School program on March 13, 2020. While we continue to promote the remote use of Brainfuse to our K-5 students, we were unable to continue in-person instruction using our trained adult volunteer tutors, nor can we continue to recruit adult tutors.

The suspension of the program came at a key moment in the school year, just before the spring break, which did not allow GVL to recruit and train tutors or offer tutoring for the full academic year. Moreover, the ongoing library closure means that we do not have the data to determine the sustainability of the program which started in mid-October 2019. We have data for five of the eight months we intended to offer tutoring to Goleta elementary school students.

We have trained 18 adult tutors and are experiencing high demand by older adults to become tutors. We averaged 24 students and 35 adults per month attending the Tuesday and Thursday sessions (3-6 pm) at GVL from October 2019 through February 2020. Usage stats of the Brainfuse HelpNow online tutors show an average database use of 872 per month from October through December 2019, contrasted with usage of 168 per month from January through March 2020.

Emergency funding from the CAEP would allow GVL to continue the program into the 2020 academic year. The funding would support a library technician to coordinate the program as well as purchase video conferencing software and Wi-Fi hotspot hardware so that we can conduct tutoring offsite, i.e. remotely using the internet. Additionally, funding to promote the program would allow us to recruit more adult tutors and increase attendance by K-5 students.

An important additional benefit would be the acquisition of a new skill by adults and older adult tutors: learning how to effectively use video conferencing software to instruct young students.

3. Alignment *

Please describe how additional funds will further the Consortium's goals and objectives.

Additional funding would allow the Goleta Valley Library to continue recruit and train adults, including older adults in technical and soft skills so that they can enter or re-enter the workforce. The program satisfies the the Consortium's goals and objectives in the following areas as stated in the original 2019-2021 Consortium RFP for adult education funds:

-- The Statewide CAEP targets programs in areas with a focus on economic mobility and include:

(3) Programs for adults, including but not limited to older adults that are primarily related to entry or reentry into the workforce;

-- The overarching Santa Barbara Adult Education Consortium's 3-year plan goals are the following:

(6) Where needed, to support partners that specialize in job placement, apprenticeship, internship, and job coaching

-- The Santa Barbara Adult Education Consortium's primary goals for upcoming 2019-2020 year are the following:

(6) Continue to support our existing SBCC programs that are aligned with the CAEP initiatives.

4. Activity Chart *

Please use Activity Chart provided in the link under the instructions and email to sbaebg@gmail.com. The Activity Chart should outline your program's specific objectives and activities, along with a timeline for completion, the person/agency responsible, outcomes and data capture methods. Please attach additional pages if necessary. *

I certify that the Activity Chart has been completed and emailed to sbaebg@gmail.com

Total Budget Requested *

\$31,000

1000 (Instructional Salaries) *

Total dollars requesting for INSTRUCTIONAL PERSONNEL (include 25% for BENEFITS in 3000 section below)

\$0

1000 Detail *

Please provide a detailed budget for this category.

N/A

2000 (Noninstructional Salaries) *

Total dollars requesting for PERSONNEL (include 25% for BENEFITS in 3000 section below)

\$8,000

2000 Detail *

Please provide a detailed budget for this category.

One library technician to coordinate program at \$25 per hour, 8 hours per week, for 40 weeks totals \$8,000

3000 (Benefits from 1000 and 2000 categories) *

Total dollars requesting for BENEFITS . The average benefit rate is 25%.

\$2000

4000 *

Total dollars requesting for INSTRUCTIONAL SUPPLIES and NON-INSTRUCTIONAL SUPPLIES and Computer Software (not Hardware).

\$13,800

4000 Detail *

Please provide a detailed budget for this category.

- Zoom Pro video conferencing software for 6 hosts for 10 months at \$15 each totals \$900
 - Brainfuse HelpNow online tutoring for one year totals \$10,900
 - Advertising program on Facebook, SB Independent, Noozhawk, and Radio Bronco at \$500 each totals \$2,000
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5000 *

Total dollars requesting for CONSULTANTS, MEETINGS, PROFESSIONAL DEVELOPMENT

\$0

5000 Detail *

Please provide a detailed budget for this category.

N/A

6000 *

Total dollars requesting for CAPITAL OUTLAY (Computer Hardware)

\$7,200

6000 Detail *

Please provide a detailed budget for this category.

20 Wi-Fi hotspots for tutors and students each cost \$360 per year totaling \$7,200

What is your sustainability plan for this activity when funding is no longer available? *

After evaluating the program in June 2021, if it's determined that it has been successful, Goleta Valley Library will seek funding from the City of Goleta and the Friends of Goleta Valley Library to continue the program into the 2021 academic year.

I have reviewed the 2019-2020 CAEP 1-Year Plan and attest that this proposal is in alignment with CAEP current goals and objectives. CAEP SBAE Consortium Annual Plan (2019-2020): http://www.sbccc.edu/extendedlearning/sb_adult_ed_consortium/files/CAEP%20Annual%20Plan%202019-20%20.pdf *



Yes

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