

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

February 15, 2000

3:00 – 4:30 PM

A218C

Minutes

PRESENT: J. Friedlander, S. Ehrlich, B. Hamre, B. Fahnestock, B. Cordero, K. McLellan, L. Rose, K. Hanna, T. Garey, J. Lynn and J. Kruidenier

EXCUSED ABSENCE: L. Fairly

1. Call to order

1.1 Chairperson Jack Friedlander called the meeting to order at 3:10 p.m.

2. Approval of Minutes

2.1 **M/S/C [Hanna/Rose] to approve the minutes of the November 30, 1999 and January 21, 2000 meetings.**

3. Announcements

3.1 Jack Friedlander reported on the annual legislative session for community colleges to review the proposed budget. According to Dr. MacDougall, leaders from both political parties were at the session and they expressed strong support to authorize substantial augmentations to the budget for the community colleges for the next year over and above what the governor had proposed. There is bipartisan support to provide increased, if not full funding of the request for Partnership for Excellence funds. If this support holds, it is likely that the college's allocation of PFE funds will be substantially higher than the \$250,000 proposed by the governor in his original budget. If full-funding is approved by the governor, the college's PFE allocation could be as high as \$1.5 million. There was also strong support among key legislators to augment funds allocated to community colleges to support the acquisition, replacement and

staffing costs associated with technology. A plan referred to as “Technology II”, currently going through the consultation process, would replace the current plan for technology. To date, has not been formally submitted to the governor.

Associate Vice President of Information Resources (IRD) Bill Hamre told the council that Technology II has been under development for the past six months. Dr. MacDougall is one of the CEO representatives to the Technical Advisory Committee that is working with the Chancellor’s Office to build the plan. Some of the objectives of the plan were outlined. The overall cost of the initial draft of this proposal is 1.5 billion dollars.

- 3.2 Jack Friedlander related information from Pat Kistler that based upon a limited survey of a number of PIOs from other districts, some colleges are growing but not growing to the full extent that they can; and enrollments at a few colleges are lower than last spring. Relative to the other colleges’ performances, SBCC could receive above CAP funding if the information that is being reported is accurate.

4. College Plan

- 4.1 The deadline for submitting PFE funding proposals is Friday, February 25th.
- 4.2 Names were suggested and proposed for the various work groups listed below. They will be contacted and dates will be set for the various work groups to meet to review the submitted proposals. Dr. Friedlander will e-mail to the co-chairs the names of the participants on each of the three work groups.
 - A. Student Outreach and Responsiveness to the Community
Pablo Buckelew and Bill Cordero, co-chairs
 - B. Student Learning and Achievement
Keith McLellan and Jack Ullom, co-chairs
 - C. Institutional Support/Revitalization
Brian Fahnestock and Bill Hamre, co-chairs
- 4.3 Vice presidents responsible for coordinating the development and implementation of the strategies for achieving each of the objectives in the College Plan were listed in **Attachment 2** of the agenda. The

changes in responsibilities for implementing particular objectives in the College Plan reflect a change in responsibilities of the various vice presidents.

- 4.4 Dr. Friedlander distributed a template to be used for developing the implementation plan for achieving the goals and objectives the College Plan. It was suggested that identifying resources needed to achieve the objectives be included. Keith McLellan suggested that factors affecting an activity needed to achieve a particular objective also be identified. The coordination of these strategies will be addressed by CPC.
- 4.5 Dr. Andreea Serban, Director of Institutional Assessment, Research and Planning, compiled an extensive analysis of sources of data available to be used as a reference to evaluate each of the outcomes to measure the attainment of each of the objectives in the College Plan. She summarized how best to use her data chart. Andrew Foreman has been hired to assist Dr. Serban.

Action Items

5. Request from the Academic Senate to allocate 2000-2001 Partnership for Excellence funds to support a new Study Abroad Work Experience Coordinator II position

Dr. Friedlander reminded the council of the two options that were discussed at the last meeting for funding this position. The first was for CPC to take action on this request and fund it from the college's 2000-2001 PFE allocation. The rationale for this was that recruitment for this position could take place early to have a person in place by July. The second option was to rank the request along with all the other proposals to be submitted at the end of February. It was agreed that the options noted above would be reviewed with the Student Services Advisory Committee as they are part of the consultation process. Their input and recommendations regarding the request from the Academic Senate to use 2000-2001 PFE dollars to fund this new position would be sought.

Keith McLellan reported that this request was reviewed at a special meeting of the Student Advisory Committee. After a lengthy and well-articulated discussion, the same number of representatives on the Student Services Advisory Committee voted for each of the two options presented. Dr. Friedlander asked members of CPC to take the advice from this advisory

committee and the recommendation from the Academic Senate into account in their decision to support or not support the proposal to use a portion of the college's 2000-2001 PFE allocation to fund the proposed new Study Abroad/Work Experience Coordinator II position.

M/S [Garey/Rose] to go ahead with the recommendation of the Academic Senate.

Discussion: Tom Garey spoke as an advocate of his motion of the importance of ongoing leadership of the Study Abroad program.

Academic Senate President Lana Rose indicated this would be a one-time, non-precedent-setting move.

The motion carried with Keith McLellan and Bill Cordero opposing.

Information Items

6. Strategy for increasing funds available for the acquisition of computers

6.1 Dr. Friedlander addressed the strategy for increasing the amount of funds available for the acquisition of new computers. All of the funds that were to be allocated to purchase new technology equipment will be needed to replace the existing computer inventory.

6.2 Superintendent/President Dr. MacDougall would be willing to take one-time end-of-year balances to pay for new technology equipment, which is one-time money. Dollars need to be available to replace the computers over a four-year replacement cycle. As an example, if CPC comes up with \$50,000 a year for replacement, then Dr. MacDougall will come up with one-time \$200,000 to purchase new equipment. Fifty thousand dollars (\$50,000) would be needed to replace that \$200,000 over that four-year period. The benefit is that the college can purchase \$200,000 of new equipment. It's a 4:1 match. For every PFE dollar, there will be four times as much available for new on a one-time basis. Therefore, PFE funds would be needed to replace the computers over a four-year period. The \$50,000 a year would go into the equipment replacement fund until there are sufficient funds to buy new equipment again.

Bill Hamre told the committee that the college has been working very diligently to have the ability to purchase computers through the state university contract with Dell Computers. Brian Fahnstock has facilitated this objective which will lower the cost for new computers.

There was a lengthy discussion on this 4:1 proposal. Dr. Friedlander noted that we will not know the status of funding for Tech II until July, but will be making decisions about the allocation of PFE funds in March and April.

Bill Hamre will write a proposal requesting \$50,000 of the PFE funds to use as the 4:1 match to enable the college to purchase \$200,000 of new computer equipment. He will submit this proposal to the Institutional Support/Revitalization work group.

7. Reorganization of Information Resources Division

- 7.1 Bill Hamre presented and discussed the reorganization proposal for IRD. These proposed initiatives were identified by the *Collegis Group* in their assessment of the IRD last year. This reorganization reflects an undertaking of responses to their assessment in a number of these areas. The reorganization is trying to move the college closer to *Collegis'* set of recommendations. Associate Vice President Hamre specifically addressed two positions, a Project Management Assistant at a projected cost of \$45,000 and a Director, Applications & Support, at a cost of \$85,000. Funding for these positions will be requested from PFE funds. The other proposed staffing changes will be funded from a reallocation of resources within the IRD budget.

8. Academic Affairs/Student Affairs Reorganization

- 8.1 Dr. Friedlander noted that with one exception, each of the members of CPC had heard presentations of the proposed reorganization of Academic Affairs and Student Affairs at meetings of the Academic Senate, Cabinet and Student Services Advisory Committee. Therefore, unless there were any questions, he would not review the proposal with the council at this time. Dr. Friedlander stated that he is receiving a great deal of feedback from faculty and staff regarding this proposal. The revised proposal will be placed on the next CPC agenda.

9. Other Items

- 9.1 Brian Fahnestock discussed his need for two temporary positions in his area of Business Services. These positions will be one-time and short-term, one to two years. The first is a construction administrator position, which would be a college employee responsible for overseeing the remodel of the LSG building as well as other on-going projects. The other position is a financial analyst to oversee the implementation of Oracle. David Pickering will undertake this position until his anticipated retirement in the next one to two years. The college will recruit for a new controller who is more technology-oriented. It has not been determined how these two positions will be funded. Neither position will be funded with PFE money.

10. Adjournment

M/S/C [Rose/Kruidenier] to adjourn the meeting.