

SANTA BARBARA CITY COLLEGE  
COLLEGE COMPUTER COORDINATING COMMITTEE  
January 10, 1991

MINUTES

Attendance: George Gregg, Veena Pallan, Jodi Simpson, David Pickering, David Kiley, Dennis Ringer, Gary Carroll, Rob Dependahl, John Romo, Jan Hake, Bill Hamre, Bill Vincent, Liz Auchincloss

Apologies from: Keith McLellan, Peter Naylor

**NEXT MEETING**

The next CCCC meeting will be on Friday, February 7, at 3:15 p.m. in room A218C.

**APPROVAL OF MINUTES FROM DECEMBER 10th**

M/S/C Dennis Ringer/Jodi Simpson/ Unanimous

**NEW MEMBERS OF CCCC**

The committee welcomes Veena Pallan as the second seat for Classified Council, and Bill Vincent as the second representative of the Academic Senate. This is the last meeting for Dennis Ringer, who has finished his term as chair of ICPC. His place will be taken by Conrad Weiler, the new chair of ICPC.

**DIRECTOR'S REPORT**

The report of the director of Educational Technology and Microcomputer Services was presented and distributed. Noting that the IDC Building wiring project includes connecting a laser printer for faculty use, Jodi Simpson suggested that it would be a good idea to have a laser printer installed in every building for faculty use. The committee agreed.

**REDEPLOYMENT OF MICROCOMPUTERS**

The bids for redeployed computers are in. A synopsis of the requests was distributed. All bidders have confirmed that funds are available for software. The next step is for the list to go to DCC (for bids from academic departments) and the Student Services Advisory Committee (for bids from the student services area) for ranking. Members of the ET&MS staff will provide comments on the technical factors of the various proposals.

Next, these rankings will come back to a subcommittee of CCCC to be merged and possibly adjusted based on technical, College-wide planning and other considerations. The committee agreed that the subcommittee in question should be the committee that was established to define the information required and the selection criteria for allocating these computers.

#### **BILL HAMRE'S REPORT ON TWO YEAR PLAN**

An outline of the two year plan for 1992-1993 for the new Information Services division was distributed. This new division will be created on July 1 by a merger of the Department of Planning and Research, the Department of Educational Technology and Microcomputer Services, and part of the Central Coast Computing Authority.

The first topic discussed was the transition of CCCA. A study of the organization is currently underway by an outside consultant. Also underway is a salary survey for the purpose of establishing a new family of jobs which will become available at the college around February or March 1992. These will be advertised then and new staff will be hired to start on July 1, 1992.

Our work on the cooperative design project with San Joaquin Delta College and Saddleback College is continuing. The outcome of this project will be a specification of the administrative computing systems requirements for California community colleges. Bill reported that there is considerable interest in this from a consortium of 9 community colleges that have formed a JPA for seeking a software solution for their common administrative software needs. When the design is ready, development or acquisition of a software system that will meet the defined needs will begin.

Networks and computer communications will be central to computer developments over the next two years. Several new technology initiatives are being pursued. George will comment on EMAIL status later in the meeting. A project to install a fiber optics communications backbone connecting all the main buildings on the campus is being planned. To make use of this, those buildings that are not wired internally for network access will need to be upgraded, which will be quite expensive. Detailed plans for this will be needed, and funding will need to be located. At present, only the Student Services Building and the IDC are wired internally. In addition, those parts of the Administrative Building that are being remodeled will have network access.

The plans for academic computing include a faculty resource center, for which ICPC is gathering support. Also, George Gregg is working on getting an NSF grant for INTERNET access.

The new department will be located in the R Buildings at first, until the Business/Communication Building has been occupied. Then

part of the second floor of the Administration Building will be remodeled and the department will move there.

Bill reported that the foundation is working on obtaining a Title III Grant for Developing Institutions. An exemption from the qualifications was granted based on the percentage of Hispanic enrollment at City College. There are three kinds of grants under this category. One is a grant of up to \$25,000. Another is a grant for up to \$2.5 million over a two to five year period. The third is a two to one endowment match of up to \$2 million, provided the institution has received a planning and development grant already. One option exists of hiring a consulting company in Oregon to assist in obtaining this grant.

#### **ELECTRONIC MAIL**

George Gregg reported that it is timely to follow up on the recommendation of the Statement of Visions and Directions to do a study of the electronic mail needs of the College. He proposed the establishment of a study group to investigate electronic mail systems, including the calendaring and scheduling options included in most of these systems. This group's functions will include defining the College requirements, to evaluate demonstration versions of a number of packages, and to prepare a draft of an RFP for an electronic mail system for the College. The time scale is estimated at three or four months. The committee agreed on a study group to be led by George Gregg, with membership of Eric Sweet, Margaret Eejima, Liz Auchincloss, David Pickering, and Frank Besig.

#### **INTERNET PROPOSAL**

About 20 SBCC faculty and staff are using our dial up access to Internet through UCSB to investigate the services available, with the goal of identifying areas in which a permanent connection would be valuable to SBCC. These benefits will be documented in a grant proposal to NSF for funding the permanent connection. If anyone on the committee would like a dial in code to get information on Internet, talk to George Gregg.

#### **SOFTWARE STANDARDIZATION FOR SPREADSHEETS**

George Gregg proposed forming a study group to discuss standardization of spreadsheet software on campus. The committee appointed a study group to include Liz Auchincloss, Bill Vincent, David Pickering, and Kris Barquist. Liz Auchincloss will call the first meeting, at which a group leader will be elected.